



**2008 CHAMPIONSHIP POLICIES  
AND PROCEDURES**

**NESCAC**  
**CHAMPIONSHIP POLICIES AND PROCEDURES**  
**CROSS COUNTRY**

**SECTION 1 - FORMAT**

**Championship Date**

The conference championship will be conducted in the fall on the Saturday two weeks prior to the NCAA New England regional. Both the men's and women's championships shall be conducted at the same site on the same day. For 2008, the championship will be conducted on Saturday, November 1 at Pineland Farms in New Gloucester, Maine and hosted by Bates.

**Order of Race**

The championship will begin with the first varsity race of the day at 12:00 p.m., followed by the second varsity race at 1:00 p.m. In even years the men's varsity race will take place first and will be followed by the women's race and in odd years the women's race will be first and the men's race shall follow.

**SECTION 2 - PARTICIPANTS**

All NESCAC institutions that sponsor either a men's or women's cross country team shall participate in the championship.

**Entrants**

The host institution is responsible for distributing the entrant policy to all participating institutions no later than three weeks prior to the championship. The deadline for entrants is 8:00 p.m. on the Thursday prior to the championships (Oct. 30, 2008). Rosters may be forwarded to the Meet Director per his/her request.

**SECTION 3 - EQUIPMENT**

**Course**

The championship course shall be ready at least two hours prior to the start of the championship.

The distance of the championship race shall be as follows:

Men – 8,000 meters

Women – 6,000 meters

**SECTION 4 - PLAYING RULES**

**General**

The championship will be conducted according to NCAA Men's and Women's Track and Field/Cross Country rules.

**Coaches Meeting**

There will be a coaches meeting one hour prior to the start of the championship.

**Disputes**

All cases of dispute and any questions that arise and are not provided for in the NESCAC Cross Country Championship Manual, the NESCAC Manual, or the NCAA Cross Country Rulebook shall be referred to and decided by the referee, or in the case of no referee, the Games Committee.

**Squad Size**

There is no limit to the number of individuals that can travel with an institution to the championship; however, a team is not permitted to start more than 12 runners in each varsity race.

**Uniforms**

Uniforms shall follow NCAA Men's and Women's Cross Country guidelines.

## **SECTION 5 - OFFICIALS**

### **Officials**

The host institution is responsible for securing qualified officials. If an institution does not have the personnel to operate a computerized entry/scoring program (e.g. Hy-Tek) and/or other automatic timing devices, additional officials can be hired to perform these functions during the championship.

### **Games Committee**

Membership on the Games Committee shall follow the NESCAC Executive Committee rotation. Each institution represented on the Games Committee holds one vote and shall be able to rule on all items brought before the committee. If an Executive Committee institution has separate head coaches for the men's and women's programs, then one of the two head coaches shall be designated prior to the championship as the representative for the institution.

A member of the Games Committee shall not be involved in the discussion or decision regarding any item involving their institution. The member will be replaced on the Games Committee by the next institution in the Executive Committee rotation.

The Executive Committee Chair rotation is as follows:

2007-08 – Bates  
2008-09 – Bowdoin  
2009-10 – Hamilton  
2010-11 – Middlebury

The Games Committee shall also serve as the protest committee and handle all protests.

### **Championship Suspended or Not Completed (due to inclement weather, etc.)**

Every effort shall be made to conduct the championship on the scheduled day. Prior to any rescheduling, there shall be a meeting of the Athletics Director of the host institution and the meet director/host head coach to determine the best course of action. The Athletics Director of the host institution shall consult with the conference office. If the championship is suspended and not completed, the championship shall not be awarded unless it is mathematically impossible for any team to overtake the leading team at the time of suspension.

## **SECTION 6 – PRACTICE**

Teams are permitted to practice at the host site on the day prior to the championship if they so choose.

## **SECTION 7 – TRAVEL**

**Travel:** Teams are responsible for making their own travel arrangements and must adhere to the travel regulations as stipulated in the NESCAC Manual.

**Lodging:** Traveling teams are responsible for making their own lodging arrangements. Andrea Casperson with BookMyGroup will be available to assist traveling teams with lodging arrangements. If assistance is desired, contact Andrea Casperson at 888-832-6745 ([acasperson@bookmygroup.com](mailto:acasperson@bookmygroup.com)).

## **SECTION 8 - AWARDS**

- The champion and runner-up teams each will receive an award following the completion of the varsity races.
- Awards will be shipped to the Athletics Director of the institution hosting the championship.
- If awards have not been received by 12:00 noon on Thursday, the conference office should be notified immediately.
- The SID of the host institution shall prepare a short script for the awards ceremony.
- NESCAC All-Conference and annual individual player awards shall be based on the results of the championship. Coaches shall submit to the conference office no later than the Monday following the championship their selection for coach of the year.

## **SECTION 9 - PROGRAMS**

The host institution Sports Information Director is responsible for producing a meet program, which should be neutral in nature and devote an equal amount of space to each team. Programs should include participating team rosters (with name, class/year, hometown, etc.), top performers, and the NCAA/NESCAC sportsmanship statement. Visiting teams should forward appropriate material to the host SID as soon as possible, but no later than the Monday prior to the championship.

The host institution is responsible for the cost of producing the program. It is permissible to sell game programs and the income from such sales may be used to defray/cover the cost of producing the program.

Advertising in championship programs is permissible. However, advertisements that include the following content are prohibited: alcoholic beverages, cigarettes and other tobacco products, and organizations promoting gambling.

## **SECTION 10 - RESULTS**

A copy of the official results of all championship competition and three game programs shall be filed with the Conference office. Official results will include a neutral release and final results from the championship at the host institution.

The SID is responsible for sending the final results and post-game release to the Conference office and competing teams. Programs should be forwarded to Dan Fisher, NESCAC Assistant Director, Box 13, 100 Venture Way, Hadley, MA 01035, fax: (413) 587-2167, email: daniel.fisher@trincoll.edu. If you encounter problems forwarding information, Dan can be contacted at (413) 587-2078.

## **SECTION 11 – FINANCES**

### **Hosting**

The eleven teams participating in the championship will share the cost of conducting the championship. The host institution shall forward to each participating team (and the Conference office) a final financial statement detailing total expenses and each team's share no later than 30 days following the championship.

### **Traveling**

All expenses associated with traveling (travel, meals, lodging) are the responsibility of the respective team.