



VIA ELECTRONIC MAIL

MEMORANDUM

May 5, 2008

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Shipping/Overnight Address:  
1802 Alonzo Watford Sr. Drive  
Indianapolis, Indiana 46202

www.ncaa.org

TO: Teams Participating in the Finals of the 2008 NCAA Division III Men's Tennis Championships.

FROM: Patrick Hairston  
Assistant Director of Championships.

SUBJECT: Preorder of Finals Shirts – **READ IMMEDIATELY**

Event 1, Inc., the official souvenir merchandiser for the NCAA, is offering participating teams the opportunity to preorder shirts for the finals of the 2008 NCAA Division III Men's Tennis Championship. Please submit only one order per institution.

Go to <http://www.ncaateamwear.com> by copying and pasting that URL into a web browser. Select your division and sport. You will see the shirts that are offered for this event. Complete the order form by selecting the quantities and sizes needed. In the event the total orders received do not meet the manufacturer's minimums, you will be notified. You will then have the choice of cancelling your order. Credit card information is mandatory to process the order immediately. University purchase orders cannot be accepted.

Please note that institutions placing orders by the deadline will have their orders shipped directly to their campuses the week after finals competition.

**The deadline for submitting orders is 10 p.m. Central time, Tuesday, May 6. Orders submitted after this time will not be accepted.**

As a point of information, these shirts also will be available for sale at your finals site. However, we cannot guarantee that your sizes will be available at the event.

Please contact Gina Taylor at Event 1 at 888/745-3058 if you have any questions.

PH:wc

cc: NCAA Division III Men's Tennis Committee

National Collegiate Athletic Association

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