

PUBLISH WEB PAGE—

—You must be on a computer that has access to the Bates Network, or to the WWW through a modem.

- 1)** Preview your site locally
 - FILE: Preview in Browser...**
 - be sure it looks and works as you expect
 - check for broken images or links
- 2)** Save your web page locally before uploading
 - FILE: Save As...**
 - save to the folder defined in Site Definitions
- 3)** Connect to your public_html directory (**WINDOW: Site Files** if it isn't visible)
 - Click the **Connect** button (in the Site window)
 - Enter your Abacus password when prompted
 - Local files are on the right
 - Server files are on the left
 - select the file on the right to upload
 - click the **Put** button to upload it
- 4)** Disconnect from your public_html directory (**WINDOW: Site Files** if it isn't visible)
 - Click the **Disconnect** button
- 5)** Test your published website
 - Open a web browser and type in your URL: http://www.bates.edu/~your_abacus_userid
 - the "~" symbol is a tilde (upper left corner of the keyboard)
- 6)** Problems with access denied
 - permissions should be set correctly for public access/viewing of files
 - Put by DreamWeaver to your host site
 - if permission is denied for any reason
 - reset your permissions after uploading files
 - following the instructions on page 1

